

## **OHSTT Solid Waste Board**

### **Thursday, October 13, 2016**

**Present:** Bruce Colson (OH), Dave Matthews (OH), Skip Connell (ST), Jan Gaudio (ST), Ronnie Porter (T), Pete Lammert (T), Paul Gibbons

**7:05 PM** Bruce Colson called meeting to order.

Dave Matthews motioned to accept the minutes as written September 8, 2016 Annual meeting. Jan Gaudio seconded. All in favor.

Jan Gaudio motioned to accept the minutes as amended from September 29, 2016. Ronnie Porter and Dave Matthews seconded. All in favor.

There was no report from the Personnel Committee.

Peter Lammert received a call from Mr. Vose about the ad in the newspaper for the Facility Manager position. Skip Connell reported that the Personnel Committee has received Mr. Vose's resume and are keeping it on file.

Bruce Colson on behalf of the Renovation and Maintenance Committee reported that the estimate from Jim Steele has been withdrawn as Jim has retired. The Committee has received an estimate for the ramp and steps from Lyman & Morse but Bruce will be rescheduling a meeting with them to add in the second set of steps.

Bruce informed the Board that he is still waiting to hear from Rockport Steel for their estimate. The Board discussed incorporating the steps and ramp into the renovation project as a possibility. They decided to wait to see all estimates before further discussion.

Paul Gibbons reported that he contacted the engineer and is waiting to hear back from him.

Dave Matthews reported that he and Paul Gibbons met with the Accountant, Secretary, Attorney, and the Assistant Warden for the Maine State Prison on Wednesday, October 12, 2016. Dave had explained the 3 components for estimating the cost to the prison. Their primary concern was being billed for what they are using.

Dave suggested that the Board calculate their tonnage and a per ton fee and bill the MSP monthly. The representatives from the MSP liked this option.

Dave informed the Board that the MSP was getting weighed but thought that we were getting the slips from Thomaston Recycling. The MSP will drop off their slips to the Facility.

The Board discussed not being able to commit the tonnage from the MSP to ecomaine where the MSP hasn't committed to us.

The possibility of the contribution costs for the MSP could be billed monthly by tonnage with a Memorandum of Understanding (MOU) for budgeting purposes was understood by the MSP representatives.

The Board directed Paul Gibbons to contact ecomaine on the language for the Maine State Prison.

Bruce Colson signed the letters to the Commercial Haulers and directed the bookkeeper to send them.

The warrant was reviewed and signed.

Bruce Colson informed the Board that at the request of the Town of Owls Head he will be preparing the agenda 1 week before each meeting and request that the Board get any agenda items to him appropriately.

Peter Lammert motioned to accept the warrant. Dave Matthews seconded. All in favor.

Bruce Colson voiced concern that the new Facility Manager, Steve MacDonald did not have proper orientation with the Personnel Committee. Bruce directed Skip Connell meet with Steve for orientation so he has full understanding of what is expected of him.

Peter Lammert informed the Board that the weeds were getting very high and needs to be done regularly and that all personnel have received new jackets 2 years ago and that they are missing. Peter also informed the Board that the stickers had been delivered to the former bookkeeper's house and the current resident had signed for them. Peter had gone over and picked them up. Pete has updated the information with the printing company.

Skip Connell informed the Board that the estimated cost for Valley to do the preventative maintenance is \$300.00 per can.

Peter Lammert informed Paul Gibbons that there were still mistakes in the ecomaine contract. After discussing the contract, the Board directed Paul Gibbons to clarify the language and work on the paragraph concerning the Maine State Prison, putting all corrections in red.

Bruce Colson asked Paul Gibbons for his budget request. Paul requested \$7,000.00 for the 2017 budget. The Board directed Skip to have Steve submit his budget requests. The Board discussed scheduling for the budget. October 27, 2016 was set as a regular meeting. The Board's goal is to have the draft budget by November 10, 2016 meeting with the final draft on December 8, 2016 for vote. If needed the Board will meet on November 17, 2016 to achieve the final draft.

Dave Matthews motioned to adjourn. Skip Connell seconded. All in favor.

**9:11 PM** Meeting adjourned.