

**OHSTT Solid Waste Board**  
**Thursday, October 27, 2016**

**Present:** Bruce Colson (OH), Skip Connell (ST), Jan Gaudio (ST), Ronnie Porter (T), Pete Lammert (T), Steve MacDonald, Paul Gibbons

**Absent:** Dave Matthews (OH)

**7:01 PM** Bruce Colson called meeting to order.

Jan Gaudio motioned to accept the minutes as amended from October 13, 2016. Skip Connell and Ronnie Porter seconded. All in favor.

The Board looked over the corrections of the ecomaine contract.

The Board discussed plastic in the kitchen can from the prison and also having Scott Johnson take one down to ecomaine.

Pete Lammert motioned for Bruce Colson, the Board Chair to sign the Municipal Solid Waste contract with ecomaine. Ronnie Porter seconded. All in favor.

Facility Manager, Steve MacDonald discussed with the Board the necessity of advertising for plowing bids.

Steve informed the Board that he has contacted Valley to inspect all units which will be done in two weeks at \$300.00 per unit.

Steve also informed the Board that can #1 needs repair and he is in the process of getting estimates for safety units.

Steve reported that he is looking into loss prevention training and grant requests with the insurance carrier. He will also be looking into getting safety vest, cones, signage, jackets, etc. for the facility and operators.

The Board directed Steve to make schedule changes at the facility due to over staffing. The Board explained that tonnages increase on Labor Day, Christmas then drops until May (Memorial Day) so 1 position closes until the tonnages rise in May.

Pete Lammert informed Steve that the electrical controls should be covered at night. Pete and Steve will meet on Saturday.

Steve informed the Board that the staff at the facility have been working on getting the cardboard out of the bins and into the cardboard container. This has shown a 40% increase in straight cardboard.

Steve reported that he has tried to make contact with the Animal Shelter about getting a bigger sign for their trailer but has not heard back. Steve will follow up with the shelter.

The Bookkeeper, Heather-Rae Steeves reported that she had to upgrade to Quickbooks 2017 due to incompatibility with windows 10 and Quickbooks 2014 at the cost of \$795.00 which includes 3 months of technical support. Heather-Rae reported that no data was lost due to the corruption.

Heather-Rae also informed the Board that she still has not received the weight slips from the Maine State Prison and asked the Board for permission to contact Scott Johnson for copies of the slips. Bruce Colson directed Heather-Rae to contact Scott.

The Warrant was reviewed and signed.

The Board discussed a letter from a South Thomaston resident about the rails at the facility and the staff not being available to assist. The Board directed Steve to making the rail higher and having the staff assist residents. Bruce Colson will call the resident.

Steve updated the Board that the building at bin 1 & 2 has been painted and the staff has stopped the water from coming into the building.

Skip Connell will contact Rockport Steele for an estimate for the steps and ramp.

Ronnie Porter reported that the weight slips are coming out right but the staff are not writing in the book.

Jan Gaudio motioned to accept the warrant. Skip Connell seconded. All in favor.

Steve informed the Board that there is no contract for plowing at the facility and Jim Kalloch has submitted a bid for plowing. The Board directed Steve to keep the bid from Jim on file and to draft a scope of what is needed at the facility. Pete Lammert suggested that Steve call George Halls for salt and sand to have on hand. Bruce Colson told Steve that 55 gallon drums work well with holding the salt and sand at different locations around the facility.

Skip Connell motioned to adjourn. Ronnie Porter seconded. All in favor.

**8:35 PM** Meeting adjourned.

Respectfully submitted,

Heather-Rae Steeves  
Recording Secretary