

--APPROVED--
Town of Owls Head
Selectman's Meeting Minutes
Monday, September 18, 2017

Selectmen: Tom Von Malder, Linda Post, Wayne Meserve

Present: Richard Carver, David Matthews, Tom Edwards, Scott Bickford, Jason Philbrook, Fred Newcomb, Marshall Haynes, Beth Birmingham, Kathryn DerMarderosian, Antranig DerMarderosian, Lynn Chaplin, Eric Davis

4:00 PM Assessor's meeting opened.

Tom Edwards presented 2 abatement and 2 supplements to the Selectmen.

Wayne Meserve motioned to abate Personal Property Tax for Ship to Shore and to supplement the new owners, Forum Capital Seafood in the amount of \$1,688. Linda Post seconded. All in favor.

Wayne Meserve motioned to abate Personal Property Tax for Peter Smith and to supplement the new owner of the hanger to Michael Cranston in the amount of \$277.57. Linda Post seconded. All in favor.

4:10 PM Assessor's meeting closed. Selectman's meeting called to order.

Linda Post motioned to accept the minutes from August 10, 2017 as amended. Wayne Meserve seconded. All in favor.

The Selectmen reviewed a certified letter sent by Scott Bickford to the owners of the roosters on Main Street. There was a discussion on the next step if the situation was not resolved and a possible ordinance change. Linda Post will meet with Fred Newcomb, Town Attorney.

Fred Newcomb presented the Selectmen with a sealed envelope containing information on the Dangerous Building Hearing scheduled for September 25, 2017. Fred instructed the Selectmen not to open the envelopes in his presence or discuss the hearing with him. Fred also presented a letter to the Selectmen recommending making and storing audio-video recordings of meetings in digital format to meet all State of Maine requirements. Fred stated that the hearing needed to be recorded.

Jason Philbrook presented a quote for the installation of a audio-video recording system as recommended by Fred Newcomb. After discussion Linda Post motioned to install audio-video recording system not to exceed \$1,672. Tom Von Malder seconded. Wayne Meserve abstained due to being related to Jason Philbrook. Motion carried.

Marshall Haynes a Sales Representative from Seacoast Security, explained the quote for a security upgrade at the Community Building and answered questions. The Selectmen also reviewed another quote that was submitted.

Linda Post motioned to accept the quote for the security upgrade from Seacoast Security in the amount of \$858.34 for the initial work and \$35.95 per month. Wayne Meserve seconded. All in favor.

Richard Carver informed the Selectmen he has met with the Assessor's Agent and recommends the survey for the properties Map 11 Lot 22 and Map 11 Lot 33 be recorded with a note to combine the two lots as Map 11 Lot 33.

Wayne Meserve motioned to combined Map 11 Lots 22 and 33. Linda Post seconded. All in favor.

Richard Carver gave an update on the grant application. Richard informed the Selectmen a Yellow Book survey is required which costs \$3500 and there are concerns on how to fund it. Richard suggested to discuss funding the survey at the next meeting.

The Selectmen discussed putting the office renovations out to bid. The Selectmen directed the Secretary to contact Bob Hirsch and/or John Hansen to draft bid specifications and an ad for the office renovations to be reviewed at the next meeting.

The Secretary presented the Selectmen a letter written to Greg Lounder at the Municipal Review Committee regarding the Town of Owls Head exercising the Put Option. Tom Von Malder signed the letter.

Kathryn DerMarderosian informed the Selectmen she has been working on the article for the special town meeting scheduled for October 2 regarding the property located at Map 11 Lot 1. Kathryn inquired if she needed to check with Fred Newcomb on the description changes. Linda Post explained that the article had been approved and only needed the description of the property changed.

Richard Carver informed the Selectmen that letters of support from the Selectmen, Owls Head Conservation Commission and the Harbor Committee are required for the grant application.

Wayne Meserve motioned to accept Bob Pratt's letter of resignation from the Planning Board with appreciation of service. Linda Post seconded. All in favor.

The Selectmen reviewed a list of reappointments to boards and committees. It was noted there is one vacancy on the Planning Board, one on the Board of Appeals, one on the Airport Committee, and the Health Officer.

Linda Post motioned to appoint various members to the Boards and Committees excluding Bruce Colson. Wayne Meserve seconded. All in favor.

Linda Post explained that Bruce Colson just needs to be sworn in because his term is not up for reappointment.

The Selectmen reviewed a support letter from the Maine Coast Heritage Trust in support of land purchase abutting the Light House State Park.

Wayne Meserve motioned for Tom Von Malder to sign the letter of support on behalf of the Board of Selectmen. Linda Post seconded. All in favor.

Tom Von Malder signed the letter.

Wayne Meserve motioned to approve a Catering Permit for Cafe Miranda for an event at the Owls Head Transportation Museum on September 23, 2017. Linda Post seconded. All in favor.

Linda Post motion to approve Richard and Hilary Matlack to remove tires discarded on their property at no cost and for a letter to be sent to the OHSTT Solid Waste Corporation regarding the request. Wayne Meserve seconded. All in favor.
Tom Von Malder signed the letter.

A letter from Carl Lindquist was reviewed regarding replacement of a missing sign at Crocketts Beach Road. The Selectmen directed to have Frank Ross look into replacing the sign.

Warrants were reviewed and signed.

Tom Von Malder acknowledged receiving a Thank You card on behalf of the town from Pope Memorial Humane Society for the town's contract payment.

Wayne Meserve motioned to adjourn. Linda Post seconded. All in favor.
5:46 PM Meeting adjourned.

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary