



# APPLICATION FOR A BUILDING/USE PERMIT

TYPE OR PRINT  
USE INK  
BE COMPLETE

### OWNER

NAME \_\_\_\_\_ MAIL ADDRESS \_\_\_\_\_  
TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

### APPLICANT (IF OTHER THAN ABOVE)

NAME \_\_\_\_\_ MAIL ADDRESS \_\_\_\_\_  
TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

### GENERAL CONTRACTOR

NAME \_\_\_\_\_ MAIL ADDRESS \_\_\_\_\_  
TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

### LOCATION OF PROPOSED CONSTRUCTION

STREET \_\_\_\_\_ MAP \_\_\_\_\_ LOT \_\_\_\_\_

### ZONE

RURAL RESIDENTIAL     SHORELAND     COMMERCIAL     COMMERCIAL FISHERIES & MARINE ACTIVITIES

### TYPE OF WORK

NEW BUILDING     ADDITION     ALTERATION     REPLACEMENT     DEMOLITION     MOVING STRUCTURE  
 OTHER DESCRIBE \_\_\_\_\_

### PROPOSED USE

ONE-FAMILY     TWO-FAMILY     GARAGE     SHED     DECK     ADDITIONAL ROOM(S)     FENCE  
OTHER USES - DESCRIBE \_\_\_\_\_

### MOBILE HOME

MAKE \_\_\_\_\_ MODEL NUMBER \_\_\_\_\_ SERIAL NUMBER \_\_\_\_\_

### OWNERSHIP

INDIVIDUAL     CORPORATION     NONPROFIT     STATE     COUNTY     TOWN

### COST

ESTIMATED COST OF STRUCTURE \$ \_\_\_\_\_

TO BE INSTALLED, BUT NOT INCLUDED IN ABOVE COST.

SEWAGE SYSTEM \$ \_\_\_\_\_ WELL \$ \_\_\_\_\_ DRIVEWAY/PARKING AREA \$ \_\_\_\_\_

TOTAL ESTIMATED COST OF CONSTRUCTION \$

### CONSTRUCTION TYPE

WOOD FRAME     MASONRY     STRUCTURAL STEEL     REINFORCED CONCRETE    OTHER \_\_\_\_\_

### SEWAGE DISPOSAL

PRIVATE (SEPTIC TANK)    OTHER - DESCRIBE \_\_\_\_\_

### WATER SUPPLY

PRIVATE (WELL, SPRING, ETC.)     PUBLIC

**DIMENSIONS AND NUMBERS**

PRIMARY BUILDING                      GARAGE                      OTHER

OUTSIDE DIMENSIONS OF STRUCTURE(S) PROPOSED TO BE BUILT \_\_\_\_\_ X \_\_\_\_\_                      \_\_\_\_\_ X \_\_\_\_\_                      \_\_\_\_\_ X \_\_\_\_\_

HEIGHT \_\_\_\_\_      NUMBER OF FLOORS \_\_\_\_\_      TOTAL SQ. FT. LIVING SPACE \_\_\_\_\_      GARAGE \_\_\_\_\_      OTHER \_\_\_\_\_

NUMBER OF BEDROOMS \_\_\_\_\_      NUMBER OF BATHROOMS - FULL \_\_\_\_\_      HALF \_\_\_\_\_

NUMBER OF PARKING SPACES - ENCLOSED \_\_\_\_\_      OUTDOOR PARKING AREA \_\_\_\_\_

**LOT SIZE**

FRONTAGE WIDTH FACING STREET \_\_\_\_\_ FEET      FRONTAGE WIDTH FACING SHORE \_\_\_\_\_ FEET      MINIMUM WIDTH \_\_\_\_\_ FEET

MINIMUM DEPTH OF LOT \_\_\_\_\_ FEET      TOTAL LAND AREA \_\_\_\_\_ SQUARE FEET OR ACRES

SQUARE FEET OF LOT TO BE COVERED BY STRUCTURE(S) \_\_\_\_\_      PERCENT OF LOT COVERAGE (IF MORE THAN 20%) \_\_\_\_\_

**BELOW FOR SHORELAND ZONE ONLY**      Ⓢ      Ⓢ      Ⓢ      Ⓢ      Ⓢ      Ⓢ      Ⓢ

PORTION OF LOT TO BE COVERED BY STRUCTURES AND NON-VEGETATED AREAS \_\_\_\_\_ SQ. FT.

PERCENT OF LOT TO BE COVERED BY STRUCTURES AND NON-VEGETATED AREAS (IF MORE THAN 20%) \_\_\_\_\_

PROPOSED ELEVATION OF LOWEST FLOOR, INCLUDING BASEMENT, ABOVE MEAN SEA LEVEL \_\_\_\_\_ FEET, IF IN A FLOOD HAZARD AREA.

**ADDITIONAL PERMITS, APPROVALS, AND/OR REVIEWS REQUIRED**

CHECK IF REQUIRED (NOTE: APPLICANT IS ADVISED TO CONSULT WITH THE CODE ENFORCEMENT OFFICER AND APPROPRIATE STATE AND FEDERAL AGENCIES TO DETERMINE WHETHER ADDITIONAL PERMITS, APPROVALS, AND REVIEWS ARE REQUIRED.)

PLANNING BOARD APPROVAL

EXTERIOR PLUMBING PERMIT

INTERIOR PLUMBING PERMIT

FLOOD HAZARD DEVELOPMENT PERMIT

OTHERS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**APPLICANT'S SIGNATURE**

I CERTIFY THAT ALL INFORMATION GIVEN IN THIS APPLICATION AND ATTACHMENTS IS ACCURATE. ALL PROPOSED USES SHALL BE IN CONFORMANCE WITH THIS APPLICATION AND THE OWL'S HEAD ZONING ORDINANCES. I AGREE TO FUTURE INSPECTIONS BY THE CODE ENFORCEMENT OFFICER AT REASONABLE HOURS.

APPLICANT'S SIGNATURE \_\_\_\_\_      DATE \_\_\_\_\_

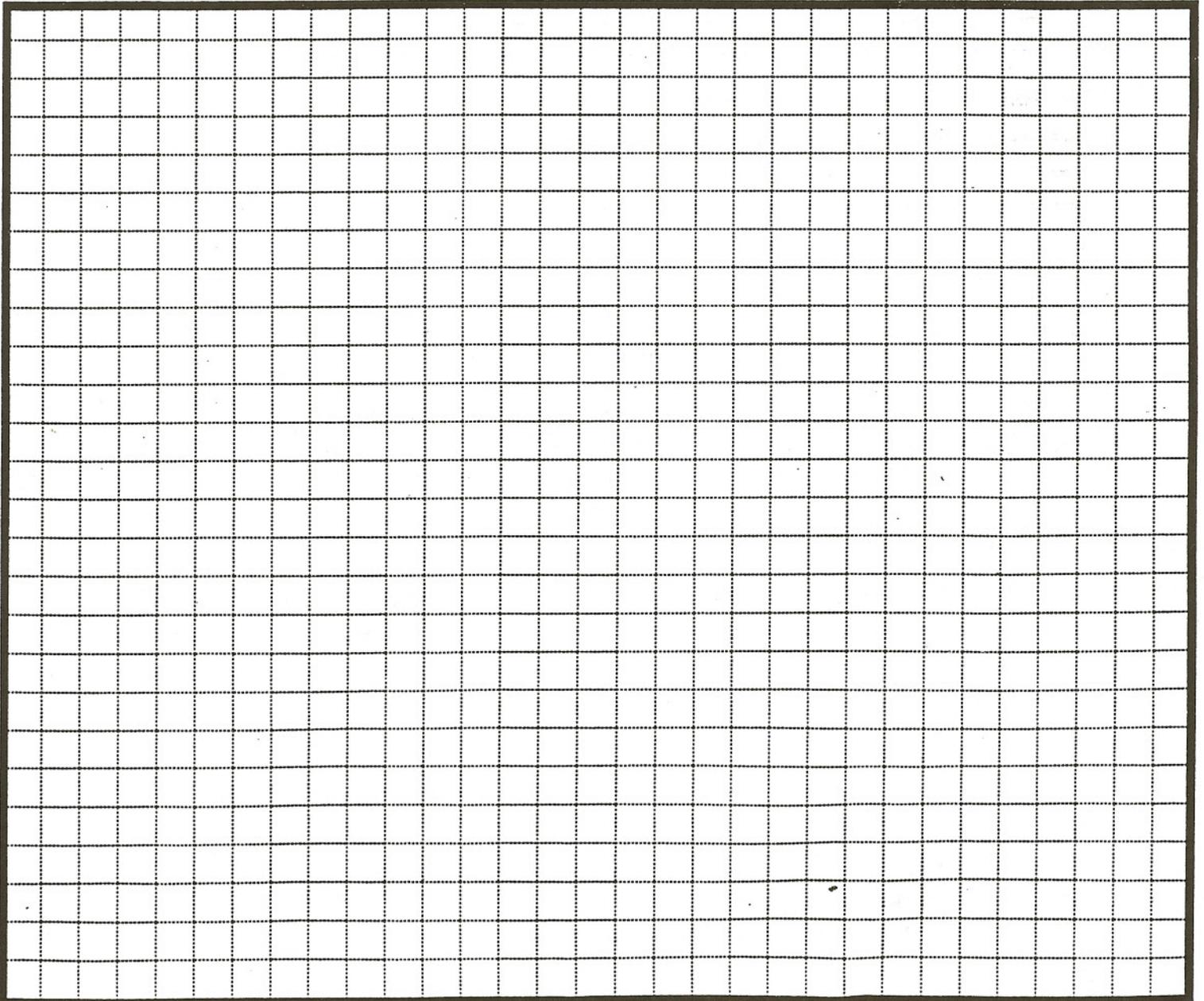
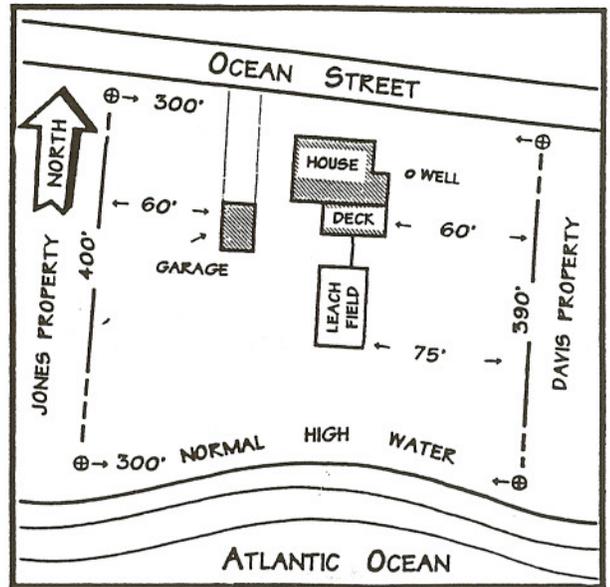
### SITE PLAN

ILLUSTRATE THE FOLLOWING INFORMATION ABOUT YOUR LOT BY MEANS OF A SCALE DRAWING ON THE GRAPH PAPER BELOW.

- 1 DRAW PROPERTY LINES, SHOWING DIMENSIONS.
- 2 SHOW ABUTTING RIGHTS OF WAY (PUBLIC AND PRIVATE), ANY ABUTTING WATERBODY, AND NAMES OF ABUTTING PROPERTY OWNERS.
- 3 SHOW EXACT LOCATION AND SIZE OF EXISTING AND PROPOSED STRUCTURES, GIVING DISTANCES TO NEAREST LOT LINES.
- 4 SHOW LOCATION OF WATER SUPPLY AND SEWAGE SYSTEM WITH DISTANCES TO NEAREST LOT LINES.
- 5 DRAW ARROW POINTING TOWARDS THE NORTH OF YOUR SITE PLAN.

**DRAW TO A SCALE OF 1/4 INCH (ONE SQUARE) = 10 FEET.**

### EXAMPLE DRAWING



THIS PAGE FOR OFFICE USE ONLY

DATE RECEIVED \_\_\_\_\_

PERMIT NO.

DATE OF ACTION ON APPLICATION \_\_\_\_\_

FEE PAID

APPROVED

DENIED

IF DENIED, REASON FOR DENIAL \_\_\_\_\_

IF APPROVED, THE FOLLOWING CONDITIONS ARE PRESCRIBED \_\_\_\_\_

CODE ENFORCEMENT OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

PLANNING BOARD (IF APPLICABLE) \_\_\_\_\_ DATE \_\_\_\_\_  
CHAIRMAN

**INSPECTION CHECK LIST**

DATE

COMMENTS

\_\_\_\_\_ PRIOR TO CLEARING AND EXCAVATION \_\_\_\_\_

\_\_\_\_\_ PRIOR TO FOUNDATION FOOTING POUR \_\_\_\_\_

\_\_\_\_\_ PRIOR TO OCCUPANCY \_\_\_\_\_

**Check List/Enclosures**

Notice for new residences \_\_\_\_\_

Subsurface Waste Disposal permit for new residence/change of use \_\_\_\_\_

DEP permits in Shoreland Zone \_\_\_\_\_

DOT permits for new driveways on State-Aid roads \_\_\_\_\_