

GUIDELINES AND APPLICATION FOR THE HELEN F. WYLIE FOUNDATION SCHOLARSHIP

HISTORY & PURPOSE:

Helen F. Wylie, by her Will, established an educational trust. The funds of this trust are to assist deserving young men and women of Owls Head, Knox County, Maine, in obtaining education beyond high school level.

PROCESS:

An awarding committee shall recommend to the Trustees the selections which in their judgment shall be proper according to the purpose of the scholarship and the criteria set out by the Will. The recommendations will be reviewed by the Trustees regarding conformance with the purpose and eligibility requirements. The awards may be by grant or loan. It is not the preference of the Trustees to award scholarships on a loan basis, but it is hoped that in the years ahead recipients of scholarship aid will be sufficiently appreciative, successful and motivated to ensure a continuance and expansion of this fund by, to the extent possible, returning funds to the trust.

ELIGIBILITY:

To be eligible, those receiving scholarships must be taking post-secondary level training or education at public or private colleges, universities, vocational or professional schools that are pre-approved as complying with I.R.S. regulations governing such grants. The education may be part time or full time. Because of the demand for a limited pool of funds, the Selection Committee has evolved a policy of restricting its awards to applicants attending undergraduate level programs.

Recipients must be and have been residents of Owls Head for a period of three (3) years prior to receiving an award or grant and must be thirty-five (35) years of age or under.

The recipients must show promise of being able to benefit from further education beyond secondary level. They must demonstrate:

- 1) Good character;
- 2) Good citizenship;
- 3) Need; and
- 4) Ambition.

**Deadline: The application must be received by the Trustee
by: April 13, 2012**

**Contact person: Melissa J. Reynolds
PO Box 1115
166 Main Street
Rockland, ME 04841
Tel: 207-594-5178
Fax: 207-594-4651**

PLEASE be sure all questions are answered clearly and all the requested information has been provided. Applications cannot be considered if application information is not complete or if transcripts are not enclosed.

Checklist:

- _____ Completed application (4 Pages)
- _____ Transcript (and results of college board exams if available)
- _____ *Letter from most current high school guidance director or college advisor regarding applicant and the success of applicant at current school
- _____ *Letter from a teacher or professor regarding applicant's general character and achievement.
- _____ Letter from a past or present employer regarding applicant's work habits and general character.

* Two separate letters are needed

PLEASE NOTE: Due to Internal Revenue Service Guidelines, family members of the Selection Committee are not eligible for consideration. Any questions, please call Melissa J. Reynolds, Trustee (594-5178)
THE HELEN F. WYLIE FOUNDATION SCHOLARSHIP APPLICATION

DATE: _____

NAME: _____

SOCIAL SECURITY #: _____

PRESENT OWLS HEAD MAILING ADDRESS:

DATE OF BIRTH: _____

DATE YOU BECAME A RESIDENT
OF OWLS HEAD _____

PERMANENT RESIDENT ADDRESS IN OWLS HEAD;
(street & #; **NOT** P.O. box #, star route or RFD):

SCHOOL FOR WHICH AID IS REQUESTED:

PHONE: _____

MAJOR AREA OF STUDY:

- I am a: high school senior
 undergraduate student graduate student
 high school graduate but have never been
enrolled as post high school student
 other _____

NUMBER OF YEARS EXPECTED TO COMPLETE
PROGRAM: _____

UPCOMING YEAR IN SCHOOL (circle one):

- (1) (2) (3) (4)

I WILL BE ENROLLED: less than half time
 half time or more full time

I WILL LIVE:
 on campus home with parents
 home with spouse off campus

HIGH SCHOOL: _____

ADDRESS: _____

SCHOOL PHONE: _____

MOTHER'S NAME, IF LIVING: _____

FATHER'S NAME, IF LIVING: _____

IF MOTHER AND FATHER ARE NOT LIVING, NAME OF NEAREST RELATIVE, RELATIONSHIP AND
ADDRESS: _____

EXTRA-CURRICULA ACTIVITIES AND NUMBER OF YEARS PARTICIPATING: (attach sheet if necessary)

WORK EXPERIENCE: List any work experience you have had in the past four years and whether paid or unpaid.

PERSONAL STATEMENT: Briefly describe your career goals and how your educational plans relate to them. Also state why a grant is necessary and note any circumstances that you feel warrant special consideration. Use a separate sheet if necessary.

PLEASE ATTACH A COPY OF YOUR MOST RECENT TRANSCRIPT. If you are a high school senior or have never been enrolled full-time in a post high school, you must include an official high school transcript. If you are now or have been enrolled as a full-time post high school student, you must include your most recent available transcript. If your situation is different from those stated, call 594-5178.

I certify that all information on this form (4 pages) is true and complete to the best of my knowledge. I understand that I may be asked to provide proof of information stated on the form, including a copy of my prior year U.S. Income Tax return.

By signing this application form, I hereby authorize the school I will attend in the *() school year to release information on financial aid awarded to me by the school and other sources to The Helen F. Wiley Foundation Scholarship program.

*Please fill in the appropriate year above.

Student's signature _____ Date _____

Parent's signature _____ Date _____

The Helen F. Wiley Foundation reserves the right not to process late applications or those found to be incomplete.

FINANCIAL INFORMATION FORM (complete every line)

(Please submit financial information for the previous calendar year)

INCOME:

- 1. Parents' adjusted gross income: _____

- 2. Student's adjusted gross income:
If you didn't file a tax form write how much money you
earned in the most recent year. _____

- 3. All other income to parents from whatever source:
(e.g. social security, child support, welfare benefits, workers
compensation, earned income credit). _____

*Please note in comments if a parent with income is not contributing to
your education and his/her income information is unavailable.

ASSETS:

- 1. Parents' cash and savings: _____

- 2. Net real estate equity (Appraised value minus what is owed on it) _____

- 3. Net value of other assets (stocks, bonds, mutual funds, investments) _____

- 4. Students' cash and savings: _____

- 5. Total of 1,2,3,,4: _____

LIABILITIES:

- 1. U.S. Income tax paid by any parent whose income is listed in the
Asset Section above: _____

- 2. Total size of parents'/your household during the next school year.
Include yourself even if you do not live at home. Include siblings
Who receive more than half of their support from your parents. _____

- 3. Total number in family attending post high school schools at least
half-time next school year. _____

- 4. Parents' marital status: Single Separated Divorced Widowed Married

FINANCIAL INFORMATION FORM, cont.

STUDENT EXPENSES:

Estimated total expenses for the coming year. Please refer to the cost of attendance budget at your first choice school. This information should be available in school publications or from the financial office.

- a. Tuition and fees: _____
- b. Room and board: _____
- c. Books: _____
- d. Transportation: _____
- e. Personal/Other Expenses: _____
- f. Total Expenses: _____

STUDENT INCOME:

- a. Income from outside job: _____
- b. Income from campus job: _____
- c. G.I. or S.S. benefits _____
- d. Student's savings _____
- e. Parent's contributions _____
- f. Scholarships (from all sources) _____
- g. All school related loans: _____
- h. Gifts: _____
- i. Other income: _____
- j. Total income: _____

COMMENTS:

Explain any unusual circumstances that might affect your financial need. Use a separate sheet if necessary.
